



VENDOR INFORMATION

ArtS in the Park Festival
Sidney, MT - June 28



Festival Information:

Date: June 28, 2025

Time: 11 - 8 PM

Vendor Setup: 8am - 11am, Tear Down: 8pm - 9pm

Location: Veteran's Park, Sidney, MT

Event Coordinators: MonDak Heritage Center: Nikki Bailey-Will & Jessica Jacobson-Thomas - 406-433-3500, mdhc@richland.org

About The Event:

The MonDak Heritage Center is honored to host ArtS in the Park Festival on June 28th in Sidney, MT's Veteran's Park. This festival will bring all things art to the MonDak Region. The day will include art and craftsman vendors, area authors, live local entertainment, food trucks & more! The event will conclude with Montana Shakespeare in the Parks performing Henry V! The event is free to attend and is sure to be a day of all the ARTS!

About the Venue:

Veterans Memorial Park is a popular park along Central Avenue in Sidney, MT. The park is a well maintained grass area and amphitheater. All booths will be on the grass and trailers parked on concrete or street next to the park with entertainment on the amphitheater stage.

Booth Information:

Booth Requirements: White EZup style tents are recommended but not required. Booths should have a professional appearance. ALL TENTS MUST BE WEIGHTED DOWN. If stakes are used, they must be pushed into the ground by hand to detect and avoid sprinkler lines and they may not impede the flow of traffic. We recommend at least 50 lb weights per tent or 4 five gallon buckets of water to weigh down tents. Please note that the ground may be uneven and plan your display tables, shelving, etc. accordingly. Booths should have a professional appearance. Items sold in the booth must be created by the vendor and the type and kind listed on the vendor registration form (i.e. If handcrafted metal signs and photography are listed on the form the vendor cannot sell handmade soaps without MDHC approval). Booths not following these requirements may be asked to modify to meet these requirements by MDHC staff.

Pricing:

- 10' X 10' Small Space (s) - \$30 each
- 16' X 10' Large Space (s) - \$50 each
- Kidtrepreneur- 10' X10' Space (Operator must be under 18 years of age) - \$15
- Concessions & Food Trucks - \$100
- Non-Profit Organization Concessions - \$50
- Non-Profit Organization Booth - 10' X 10' Space - Free

Set Up & Tear Down:

The MDHC will create a vendor map and mark spaces at the park for each vendor. Setup will be June 28th from 8am-11am. You will not be permitted to drive on the grass. If you have a trailer booth or food truck we will put you on the edge of the map on concrete. Tear down will be after the conclusion of Shakespeare in the Park performance at 8:00pm. We want to encourage shopping during the Shakespeare intermission and after the performance! Early tear down is not allowed. Packing up early may result in you not being asked back next year.

Payment:

Payment needs to be made at the time of registration. Either by check (written to the MonDak Heritage Center), by card in person at the MDHC or on the phone at 406-433-3500, or through our website <https://mondakmuseum.square.site/>

Please keep Festival Information & Rules & Regulations pages for your records and turn the Vendor Registration Form in to Please return with payment to: MonDak Heritage Center.



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Rules & Regulations:

- 1. Insurance and Liability:** All work is exhibited at the vendor's own risk. The MonDak Heritage Center is not responsible for exhibit damages, bodily harm, or theft. Vendors can be held liable should they or any of their property cause damage to the space or neighboring vendors and neighboring space. Vendors must abide by and displays must be in accordance with local fire and venue restrictions.
- 2. Photography Release:** The MonDak Heritage Center reserves the right to photograph and record video during the show to be used for marketing purposes. As a participating vendor you are agreeing to the release of your photograph or likeness.
- 3. Professional Conduct:** The ArtS in the Park Festival is a family orientated event and exhibits must be in keeping with this atmosphere. The MDHC staff reserves the right to reject items during the show which are in poor taste or not to the quality or media category submitted on the registration form.
- 4. Cancellations:** Vendors may cancel their participation in the festival by June 7th for a full refund of their booth fee. Cancellations after June 7th will not be refunded.
- 5. Compliance:** Exhibitors not in compliance with the rules and regulations will be asked to leave the show immediately without a refund. Unprofessional conduct, failure to abide by the Rules of Participation or General Policies or abuse of volunteers is cause for immediate dismissal and those dismissed will not receive a refund. If the MDHC determines it is necessary to cancel the event due to circumstances beyond our control, artists will be issued a full refund.
- 6. Booth Supervision:** Artists are responsible for the supervision of their booths. The MDHC shall not be held responsible for any theft, loss or damage to the artist's work, booth or goods. Vendors must plan to have a body in their booth at all times. MDHC staff and volunteers may be available to provide relief for your booth if needed for no longer than 15 minutes at one time and shall not handle any sales or cash transactions. Volunteers may not be available to supervise booths at any given time.

Accessibility:

Vendors who require a wheelchair or otherwise accessible booth may inquire by calling or emailing the MDHC at 406-433-3500 or mdhc@richland.org.

Weather:

The event is "rain or shine" unless a severe weather condition exists. Vendors should come prepared to stabilize their booths and exhibits in an outdoor setting. We recommend weights for the tents, tables, table cloths, and anything else that could potentially blow away. Sidney tends to have pleasant summer weather but there are frequent and sometimes strong summer storms in the afternoons. High winds are often present. Please check the weather in advance of the event and come prepared.

Artist Parking:

Parking is available in the adjacent parking areas and is first come first served. No driving will be allowed on the grass; please plan accordingly.

Cancellations:

Artists may cancel their participation in the festival by June 7th for a full refund of their booth fee. Cancellations after June 7th will not be refunded. If you need to cancel and have an extenuating circumstance, please contact , the MDHC at 406-433-3500 or mdhc@richland.org.

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VENDOR REGISTRATION FORM

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Vendor	Information
Business Name	
Contact Name	
Mailing Address	
Email	
Phone Number	
Website/Social Media Page	

Please describe your work and/or handcrafted items you will be selling:

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Initial Here	Terms
	I certify that my work is not "Buy-Sell" or production work and the work is made by me.
	I agree to the terms and conditions of the contract

Number of booth spaces	Booth Options
	10' X 10' Small Space (s) - \$30 each
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	Concessions & Food Trucks - \$100
	Non-Profit Organization Concession - \$50
	Non-Profit Organization Booth - 10' X 10' Space - Free

Please return this form with payment to: MonDak Heritage Center,

120 3rd Ave SE Sidney, MT 59270, 406-433-3500, mdhc@richland.org, <https://mondakmuseum.square.site/>